YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution **LANGTA BABA COLLEGE**

- Name of the Head of the institution **Kamal Nayan Singh**

- Designation **Principal (In-charge)**

- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **06554291203**

- Mobile No: **7004856870**

- Registered e-mail **lbcollegemrz1983@gmail.com**

- Alternate e-mail **singhkamalnayan069@gmail.com**

- Address **At-Baba Gram, Po-Mirzaganj,Ps-Jamua, Distt-Giridih**

- City/Town **Giridih**

- State/UT **Jharkhand**

- Pin Code **815315**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**

- Type of Institution **Co-education**

- Location **Rural**

- Financial Status **Grants-in aid**

- Name of the Affiliating University **Vinoba Bhave University Hazaribag**
- Name of the IQAC Coordinator **Shakil Akhtar**
- Phone No. **06554291203**
- Alternate phone No. **8229825185**
- Mobile **9304825596**
- IQAC e-mail address **shakilakhtar856@gmail.com**
- Alternate e-mail address **shakilakhtar856@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://langtababacollege.in/wp-content/uploads/2021/09/LBM_AQAR-2019-20pdf-1.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://langtababacollege.in/wp-content/uploads/2022/08/callen.-2020-2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.19**	**2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC **16/05/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	**Salary**	**State Government**	**1**	**6000000**

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

No File Uploaded

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Camp organized for protection from corona virus has been organized in the college campus. 2. In view of the outbreak of Corona virus, all offline classes, seminars & workshop meetings were made online in the interest of students and college staff. 3. In view of the outbreak of Corona virus in the adopted village Gopidih, Sanitizes, masks and soaps were told in Gopidih along with Vacaxin Camp was organized. 4. International Organization for Standardization (IS) certified all the faculties of the college. 5. Registered from N-list to lollege library with e-library

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Advancement of students and staff in Corona outbreak:	**Students and staff benefited from the outbreak of corona, physical and mental health and all are safe:**
It was decided to waive the admission fee & other fees of all the students whose father died in Corona.	**A good message went to the students and the society and to the students whose parents died from Corona.**
Aim to get the college ISO certified	**College k educational & administrative quality ko badahwa mila h**
The goal of making the college library an e-library	**By making the college library an e-library, the students got a lot of benefit, they got the opportunity to get more and more information.**

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body of Langta Baba College, Mirzaganj	**22/09/2021**

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	LANGTA BABA COLLEGE
• Name of the Head of the institution	Kamal Nayan Singh
• Designation	Principal (In-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06554291203
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• Registered e-mail	lbcollegemrz1983@gmail.com
• Alternate e-mail	singhkamalnayan069@gmail.com
• Address	At-Baba Gram, Po-Mirzaganj,Ps-Jamua, Distt-Giridih
• City/Town	Giridih
• State/UT	Jharkhand
• Pin Code	815315
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• Type of Institution	Co-education
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• Name of the IQAC Coordinator	Shakil Akhtar

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• Alternate phone No.	**8229825185**
• Mobile	**9304825596**
• IQAC e-mail address	**shakilakhtar856@gmail.com**
• Alternate e-mail address	**shakilakhtar856@gmail.com**
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• Were the minutes of IQAC meeting(s)	**Yes**

and compliance to the decisions have been uploaded on the institutional website?		
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- Name of the statutory body

Name	Date of meeting(s)
Governing Body of Langta Baba College, Mirzaganj	22/09/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	08/07/2020

15.Multidisciplinary / interdisciplinary

no

16.Academic bank of credits (ABC):

no

17.Skill development:

no
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
no
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
no
20.Distance education/online education:
no

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**03**

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1 Number of students during the year	**3209**

File Description	Documents
Data Template	No File Uploaded

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**40**

File Description	Documents
Data Template	No File Uploaded

2.3 Number of outgoing/ final year students during the year	**941**

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1	**26**
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	**25**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1	**10**
Total number of Classrooms and Seminar halls	
4.2	**6.90**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**16**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution adopts the curriculum provided by the Vinoba Bhave University, Hazaribag. Depending on our resource

potentiality, institutional goals and concern towards the students,we impart quality education. The College runs four

conventionalfaculties (Humanities, Social Science, Humanities, Science and Commerce)

A Master Routine and Academic Calendar are prepared well before the onset of the Academic session and is approved by the competent body – IQAC and subsequently it is implemented. Master Routine is further microplanned by each department and the classes are run accordingly after

approval of the College Administration. The Examination Department

of the college manages the Internal Examination and University manage External examinations.

Department wise special classes are organized during holidays and

vacations to compensate the losses of classes due to different

examinations and other unforeseen situations. To evaluate the

progress of the curriculum and performance of the students at least

one Internal test in each semester has been implemented at the UG as well as PG level. The evaluated answer sheets of internal examination are shown to students. It helps

students to assess their progress. For slow learners the departments organize special classes. ICT tools (Whatapp and YouTube Tutorials) are used by the faculty members for effective teaching in classroom. Audiovisual devices and Internet facilities are made available to students and teachers

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College prepares its Academic Calendar, by the IQAC, at the

onset of every academic session and is shared among all

departmental Heads and faculty members in staff council meeting. The academic calendar is put on the notice board, website of the College and is shared with the local print and electronic media. The College adheres to the Academic Calendar prepared according to the calendar provided by Vinoba Bhave University, Hazaribag.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

There is co-education in our institution. Boys and Girls have equal

rights and opportunities in all areas in relation to sustainable

development to be achieved. Gender equality is nurtured at every

step of policy and activities, with the aim of avoiding reproducing

discrimination on the grounds of gender to promote equality between

men and women. B.A., B.Sc. & B.Com. Curriculum address the Gender

issues through particular Essays, Magazine, Newsletters and the

institution insists to inculcate the gender issues through

curriculum amongst students.

Environmental and Sustainability: NSS promote environmental

awareness through tree plantation, water conservation, blood

donation, plastic-free drives etc. The college observes also takes efforts for a plastic free campus. The college has taken initiatives in solid waste, and liquid waste management.The

college conducts green audits from an external experts.

Gender sensitivity: The college organizes various gender sensitivity programs such as Poster Making Competition on Women Empowerment Celebration of International Women's Day, personality development,yoga training etc. The college organizes various activities such as workshops, seminars, expert lectures on gender sensitivity.Human values and Professional Ethics: The college organizes various extension activities through NSS values like national integrity, patriotism, equality, peace,

brotherhood, etc. Blood donation camps are periodically organized.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

5

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3209

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1022

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students enrolled in various disciplines are identified as Slow and Quick learners based on their +2 marks and test conducted by the department. This test is to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and quick learners. The tutors of the respective classes of UG support them in classifying the students with reports based on observation of class tests. Strategies adopted for Slow Learners: For every 10 students, 2 to 3 students are usually found to be slow learners. The student counselor assesses the nature of their problems and then motivates them in a friendly way to reach their academic goals. Extra classes are organized to clarify the problems. Strategies adopted for Quick Learners: Quick learners are identified through their performance in examinations, interaction in class and laboratory. The Institution promotes independent learning that contributes them to their academic and personal growth. Strategies adopted for student improvement: Extra classes are organized to clarify their doubts, re-explaining of topics for improving performance. Appropriate counseling with helps the students to attend classes regularly. All staff members maintain good relation with students and deal with their problems in a gentle. Each class is divided into two batches and separate tutorial classes are conducted to all slow learner students for all departments of Undergraduate courses.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3209	**26**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution ensures the students centric methodology such as experiential, Participative learning and problem solving methodologies are used for enhancing learning process. The following activities are conducted by the institution to make teaching learning process more students centric. 1. Experiential Learning: An opportunity is provided to all students to play a role as a teacher and having an experience to teach in classroom. Students are also continuously encouraged to organize programmes at departmental level. This helps student to improve their knowledge, presentation skills and personality development. 2. Participative Learning: College uses Participative Learning to encourage students to actively involve them in learning process. The college adopts methods for participative learning like – Group Discussions, Assignments, Quiz, and Project etc. WhatsApp Group is created for UG First, Second and Third year students to discuss their issues with teachers about various subjects. 3. Problem Solving Methodologies: To improve critical thinking problem solving skills among students they are provided and asked to prepare project reports. B.A. semester I to IV students are asked to read national level news and paste them in a notebook as study activity Political Science subject. B.Com. semester I to IV students also undertake project works related to their .

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT use by faculty The college understands the utility of IT in

higher education and keep pace with the changing technology in education. Our faculty members are trained in using modern ICT tools and impart education in the classroom. The campus of the college is WiFi enabled with >=50 MBPS speed internet. The facilities have been introduction of INFLIBNET.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

476

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency initiatives at institute level: Institute display notice on the college notice board as well as on college website. Continuous assessment report for all courses is displayed in respective laboratories. Staff meetings are conducted periodically to review the evaluation process. Solving grievances of students if any

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At institution level, an examination committee, comprising of a senior teacher as convener and other teaching staff as members, constituted to handle the issues regarding evaluation process. The institute follows the guidelines published by the university while conducting internals and semester-end examinations. One internal tests are given during each semester. Seating plan is followed for internal tests and it is displayed on the notice board along with the time-table. After evaluation of internal text answer scripts are given to students to have an idea of their performance in the test. If they have any doubt, clarification is given which enables them to fare better in future. As per the direction of university, complete transparency is maintained in internal tests. Students and faculty members are made aware of the transparency to be maintained in the system of assessment. After preparing the assessments report it is shown to the students. If any grievance is there it can be resolved immediately and submitted by the concerned faculty to the department. Any grievances related to university question paper like out of syllabus, repeated questions, wrong questions, marks missed during semester exams are addressed to the CS/CE,

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The teaching-learning process is the back bone of our institution. Hence, college gives utmost care on teaching learning process so as the communication reaches all the students of different groups. The best possible strategies and techniques of teaching to facilitate learning of students. The learning outcomes are clearly defined as per courses of the University. They are influential in

achieving the mission and objectives of the University. While defining the learning outcomes, following are taken care of: · They are articulated as complete declarative sentences that clearly describe the knowledge, skills, and competencies that students are expected to acquire as a result of completing their programme of study. · The resources of faculty, library student learning are determined in consonance with the learning outcomes to be achieved · The outcomes are assessed and measured to identify the extent to which goals are accomplished. · The gaps identified after the analysis are addressed through the properly laid action plan. The outcomes assessment plan also specifies the performance of the measurable objectives that are used by the domain to determine the extent to which the programme learning outcomes are being achieved.The assessment of student learning outcomes is done by using direct and indirect measurement tools like viva, internal examination scheme. Assessment methodology is decided keeping in mind the learning outcomes to be measured and the desired emphasis during the delivery of a programme as prescribed in the course curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The process for the evaluation of the students in different courses are followed as per the University rules, Board of Examinations and University Heads. The implementation of the syllabi with changes the process of evaluation, by the consent of the University Heads. Institution promotes to the teachers to organize Workshops, Seminars, Symposium and Conferences. The committee initiates a few steps such as Internal Tests, Field Survey, Practical Work, Seminars, Study Tour etc. Institution also tries to attain the Course Outcomes (Cos) and Program Outcomes (Pos) by conducting the activities such as Cultural, N.S.S. and Youth Festival etc. In addition to this, students are promoted for the creativity in Literature in the form of writing Articles, Poems and Essays etc. for college Magazine. Institution has introduced Career Oriented Courses such as English Language Lab, TISS Excel Programme and Sportive skills are inculcated among the

students through these competitions. Course Outcomes (COs) and
Program Outcomes (POs) are fulfilled through such activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

872

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://langtababacollege.in/wp-content/uploads/2021/08/2.7.1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institution has formed NSS unit, which takes the responsibility of community-based activities. NSS unit organizes programs such as Tree Plantation, Swachh Bharat, Cleanliness drive, blood donation camp, Plastic free campus, Visit to orphanages, matdan jagrati abhiyan in the nearby villages. Organizing such events create awareness about the society and their social responsibility. The institute organizes awareness programs on Gender equality, Environmental awareness, Cleanliness, Tree plantation and Plastic free campus in campus. NSS unit has organized programmes on topics like Gender issues, Women's security on different occasions. Institute promotes faculties to organize and conduct different extension activities and workshops in other institutes. Under this, all departments have conducted many extension activities for

society in vicinity and at different other locations. For holistic development of the student tests, sports, cultural events organized. For intellectual development sessions on competitive exams and tests are conducted. For social awareness and development NSS programs are organized. Sport events are organized for physical development of students. A systematic plan as well as event calendar is prepared every year to extend services in the neighborhood community and sensitize students towards social issues and holistic development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

creates good learning environment. The infrastructure facilities are adequate according to the requirement of students. The college has following facilities for teachinglearning and equipment. Institution has 09 classrooms with optimum facilities. Institution has 01 Seminar Hall along with Wi-Fi facilities. Institution has own laboratories for science students such as Physics, Chemistry, Anthropology, Psychology and Geography. Institution has own NSS unit . Institution has Computer Lab. 15 computers with LAN connectivity, printers, Scanner. Institution Principal Chamber has computer & internet connection, telephone facility. Separate Common Rooms for boys and girls. RO drinking water facility. Suggestion Box/Complaint box/Feedback box Inverter/UPS facility for office. Library having reference books, newspapers, magazine for students and staff. First Aid Facility. Wi-Fi facility in office, library, class rooms, seminar halls

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institution provides sports facilities for outdoor games and

indoor games like Badminton, Table- Tennis, Carom, Chess, Ludo, etc. Institution provides Track-suits, T-shirts, sports kit, etc. to students for practice. There is a provision for providing TA/DA to players for participation in Inter-College Meet, University Meet, State Meet and National events. Winners are felicitated with Mementos, Certificate, Medal. Felicitation during annual meet is arranged by the institution

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.265

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

na

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

42232

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

52

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Some of the facilities are as mentioned below: Institution has Wi-Fi facility, Language Lab. E-library, One Smart Class, printers and scanners Institution website is maintained and update time to time. Computers of the institution are connected with printers, scanners wherever required. Almost all Computers have internet facilities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution   D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.53

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institution makes budgetary provision under different heads for maintaining and utilizing the Campus infrastructure facilities. Institute Development Committee assigned enough funds for renovation. The allocated funds are utilized under the observation of various monitoring Committees such as Purchase Committee, Sports Committee, Library Committee, Students Feedback Committee etc. of the College. To maintain and upkeep the infrastructure,

Institute facilities and equipment, following activities are undertaken by college: - Stock Register is maintained in each department by the concerned Head of the Department. All equipment/items purchased are entered in stock register prior payment to vendor. The maintenance of library and reading room is done regularly by library staff under the supervision of Prof. I/C Library. Computer/Xerox Machine/Water purifier and other electric and electronic equipment . Minor repairing work of physical infrastructure is done by college administration through various committees. The requirement of major infrastructure and civil work of the College is generated by IQAC. Routine cleaning of water tanks, disposal of garbage, pest control and other related activities are done by Grade - IV Employees. Maintenance of furniture and plumbing is done on a regular basis by outsourcing.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

548

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

nil

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

na

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institution is to render our College into a centre of quality learning and our mission is to shape our students into smart, responsible and sincere citizens by imparting both material and moral education. Considering the changing scenario and the growing needs of the day, vocational training in our institution to ensure their future and make them free from poverty, unemployment and social injustice. We have also our dream to save our students from any kind of material and moral degradation through both moral and ethical education. There have been great deals of probability of prosperity of our institution because it holds all sorts of necessary potency for rendering itself into a leading academic institution and a centre of quality learning. Moreover, it also aims. To impart higher education among the students of the locality. To provide traditional, modern and vocational education for the students. To make our students self-sufficient and self-reliant. To create smart, sincere and responsible citizen of India. To emancipate students from all social evils and injustice. To serve the locality by inculcating general awareness. To make aware of the health and hygiene consciousness from the adolescent to students hood onwards. We have open door policy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institution practices Decentralization and Participative Management.Decentralization is having a significant impact on our policy, planning and management of elementary education. Principal is the administrative and academic Head, followed by department heads. To promote quality of education to all sections in academic, social and political to develop a responsible management. At the same time, decentralization is seen as a means of improving the efficiency of education system and the quality of education. At various levels the college grooms leadership. Governing body, Principal, IQAC Members, Steering committee, teaching staff, non teaching staff, students' union, Stakeholders, Alumni and various committees jointly have been empowered to execute their plans within the frame work of governance. The Academic, Administrative staff, NSS, IQAC-all are working together for the smooth running of the institution. Principal is the member secretary of the governing body and chairperson of the IQAC. The Principal works in consultation with the Teachers of different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body of the college. *IQAC Committee

*Steering Committee

*Library Committee

*Purchasing Committee

*Building Maintenance Committee

*Finance Committee

*Discipline Committee

*Anti-Raging Cell

*General Body NSS Unit

*Alumni Association

*Students Grievance

*Redressal Committee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Vision and Mission of the Institution Feedback obtained from various stakeholders of the college Promote of higher education Strategic plan : The institution planned the following activities for the quality enhancement of the Institution: Introducing new courses There is a huge demand of the various stakeholders of the institution, the College plans to introduce new academic courses. As per the demands of the stakeholders the college plans to start value aided and skill-based courses such as Certificate course 1.Soft Skill Development Programme in Spoken English for Language Lab.2. TISS EXCEL Programme. Strengthening feedback system Institution plans to strengthen the feedback system. It makes structured questionnaire to obtain feedback system from various stakeholders such as Students, Faculty Members, Alumni, Parents and etc. Increasing the numbers of computers and other ICT related equipments Institution plans to increase the number of computers and ICT enabled equipment for the betterment of academic and administrative activities. Strengthening curricular, co-curricular and extra-curricular activities For development of the students the institution proposes to strengthen curricular and extra-curricular activities through N.S.S., Cultural activities Promoting culture and innovation The institution plan to promote research, culture and innovation through research committee, Research papers, Publications and participations in innovation based activities.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body has decided to form the following Committees for smooth running of the Academic and Administrative works such as Anti Ragging Cell, Grievance Redressal Cell for SC/ST, Library Committee SportsCommittee, Women's Grievance Cell, Discipline Committee, etc. Wi-Fi campus and committed faculty members who are young, dynamic and quality conscious. Willingness to recognize weaknesses and make improvement for atmosphere of success for students, faculty and staff is its uniqueness. Rojgar Mela may provide good employment potential to our college students. Challenges: Emerging competition from local, global area and others. Suggestion by the governing body members Outcome should be good Results of the institute irrespective of the branch should be improved. Student's assessment and feedback should be taken into consideration. Feedback from students has to be maintained. To maintain records of all necessary committees.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination   **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Langta Baba College is a Permanent Affiliated unit of Vinoba Bhave University, Hazaribag. Currently the College has following welfare schemes for its employees: · Employee Provident Fund,Arrangement of Personal loans from Bank. Festival advance for Non-Teaching Staff.

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff.

Institution Performance Appraisal System (PAS) provides feedback format to Faculty members and Staff, and help them in understanding the changing needs of students. The performance appraisal of all employees is essential for the achievement of quality educational experiences for all Faculty Members, Staff and Students. The performance appraisal process provides opportunities for staff development and encourages the professional growth of each staff member while acknowledging and affirming the efforts,involvement, and achievements of all employees. PAS system encourages the faculty members to make excellent performance in teaching-learning . The institution has performance based appraisal system for the Assessment of Teaching and Non-Teaching staff. The Appraisal report is based on the Annual performance of the employ on the basis of their academic and other extra-curricular activities. It is also based upon his/her relation with the students, colleagues and administration.The overall report is further reviewed by the chairman of the governing body and final performance functioning status is set up and confidentially recorded in the Office.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution Performance Appraisal System (PAS) provides feedback format to Faculty members and Staff, and help them in understanding the changing needs of students. The performance appraisal of all employees is essential for the achievement of

quality educational experiences for all Faculty Members, Staff and Students. The performance appraisal process provides opportunities for staff development and encourages the professional growth of each staff member while acknowledging and affirming the efforts,involvement, and achievements of all employees. PAS system encourages the faculty members to make excellent performance in teaching-learning . The institution has performance based appraisal system for the Assessment of Teaching and Non-Teaching staff. The Appraisal report is based on the Annual performance of the employ on the basis of their academic and other extra-curricular activities. It is also based upon his/her relation with the students, colleagues and administration.The overall report is further reviewed by the chairman of the governing body and final performance functioning status is set up and confidentially recorded in the Office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

There is a system of finance management and the college is governed by the Government financial rules. Funds and grants may available to college by different sources. Funds are spent according to the approved budget of the proposal. All financial expenditures are approved by the purchase committee and bills and vouchers are generated accordingly. All payments are audited by CA for the purpose of utilisation certificates. The books of expenditure, stock register, asset registers are maintained. There are external as well as internal audits to ensure strict financial rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal of the institution monitors the use of resources received from the State Government and UGC. The allocated funds are utilized to purchase equipments, renovation, organize seminars, workshops, conferences, etc. Administration and Finance Committee, review the use of resources including audit, budget and account. They make recommendation for better handling of resources and effective mobilization of available funds. For smooth running of the institution various committees have been constituted, each committee studies its own field and analyses the requirements and then forwards it to Principal. Finance committee then looks into these requirements, adding the future aspects of planning. In case of any need where the financial support is required, proper demand in writing is made from the concerned Department. For e.g. in case of any requirement, the details of the requirement of the equipments, maintenance infrastructures etc are prepared and proper procedure for purchase is adopted.To make teaching-learning effective it is very important that the environment and campus of the institution should be clean. The college staff and students are always ready for it. There is always need for maintaining and upgrading the facilities provided by the college from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Audit all department through International standardization organization (ISO), Various programs for quality improvement. Documents are prepared and maintained. Preparation of Academic Audit, Green energy audit and Gender audit

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching Internal Quality Assurance Cell (IQAC) came into existence on 02-11-12. It adopts a participatory approach. The IQAC has become a part of the institution's system and works towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution. The institutional policy is to maintain quality assurance and how it contributes in institutionalizing the quality assurance processes, students and alumni etc., institutional integrated framework for quality assurance of the academic and administrative activities, institutional training to its staff for effective implementation of the quality assurance procedures, Academic Audit of the academic provisions the outcomes used to improve the institutional activities, and institutional mechanisms to continuously review the teaching learning process. To develop a system for conscious, consistent and catalytic action. To improve the academic and administrative performance of the institution. To promote measures for institutional functioning towards quality enhancement.

Preparation of Academic Calendar. Feedback reports are received from Students. Encourage and provide support for quality improvement in Teaching and Learning.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a) Safety and Security: Precautions have been taken in the Campus, Library, Common Room area to monitor the movement of students and ensure safety of the students. Closed circuit cameras have been installed at various points to record the activities of the people moving in the campus. The institution has Anti-Sexual Harassment Cell which looks after the issues pertaining to women in particular. Anti-Sexual Harassment Cell is capable of dealing

cases very confidently with its team of Principal, Head of the Cell and women faculty members. The Cell conducts various activities to encourage women to fight against any kind of injustice resulting from gender bias. The institution of Anti-Sexual harassment of women students are nil due to the discipline in the campus.

b) Counselling : Anti-Sexual Harassment Cell carries out regular counseling to the female students in groups and at individual level. We organize workshops for stress free life by the selected resource persons. Faculty counselors are always available to counsel the girl students. This is initiated by the recommendation of any of the faculty or parents of the students. Common Room :- Separate common rooms for Boys and Girls.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment   D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are two types of Solid wastes (i) Bio-degradable (ii) Non-bio degradable Bio-degradable waste is allowed to degrade or decompose of materials. Dust bins are provided throughout the

campus. Liquid Waste Management: In Liquid Waste Management, there is a drainage system leading to the closed collection tanks. The tanks are regularly cleaned to avoid stagnation of water

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

Different Activities of the College The College provides an inclusive environment with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Various cultural activities are organized in the College to promote harmony towards each other. Commemorative days like Women's Day, Aids Day, Yoga Day, Holi, Eid,Gurupurnima, Karma, Sarhul etc. are celebrated in the College. All these celebrations promote interaction among people of different cultural backgrounds. In the cultural programmes organized in the college all students take active part irrespective of their cultural and communal backgrounds. In Blood Donation Camps besides students, parents are also invited for donation of blood without any discrimination of caste, creed or culture. There are Students Grievance Cell and Anti- Harassment Cell of the college address the issues related to students and staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Langta Baba College, Mirzaganj undertakes initiatives by organizing various activities to sensitize its students and employees to the constitutional obligations: values, rights, duties and responsibilities of the citizens. Constitution day was celebrated by the Department of Political Science and NSS unit of the college. Fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India. Students to remember the struggle of freedom and respect the National Flag and National Anthem. Our constitution provides for human dignity, equality, social justice, Human rights and freedom, Rule of law, equity and respect and superiority of constitution in the national life. The whole country is government on the basis of the rights and duties enshrined in the Constitution of India. As a part of strengthening the democratic values. Voters awareness forum are created to literate the students and the general public about the Democracy. Earlier activities relating to this task were undertaken by our NSS. Every year Republic day is Celebrated on

26th Jan by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day also would be celebrated on 26th Nov every year. Independence day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution every year celebrates National Festivals and Birth Anniversaries of famous and great Indian Personalities. It creates a common platform to the students to know and share their views. The following list of the National festivals is celebrated every

year in the college with the students.

YOUTH DAY CELEBRATIONS : National Youth Day is celebrated every year on 12th January in the college campus, with the aim of motivating the youth through the way of life and ideas of Swami Vivekananda. Various competitions are organized on this day in the College campus in which students participate with great enthusiasm.

YOGA DAY CELEBRATIONS: International Yoga Day is observed on 21st June every year in the College Campus. The students and the staff members are encouragedin this day to learn and practice Yoga.
REPUBLIC DAY : Republic Day is annually celebrated on 26th January to commemorate the adoption of constitution. On this day, various formal events including flag-hoisting and march-past are organized. The Principal and all the teaching and non-teaching staff members, along with students participate in the celebrations. The Principal addresses the staff members and the students.

INDEPENDENCE DAY : Independence Day is annually celebrated on 15th August in India to commemorating the adoption of nation's independence. On this day, various events are organize like flag-hoisting ceremonies, march past and cultural events are organized. The Principal and all the teaching and non-teaching staff members along with students participate in the celebrations. The Principal address the staff members and the students.

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File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Internation Standerdization Organizaion (ISO)inspection from Getting college ISO certificate after inspection.

2. In the said meeting it was decided that the enrolmentfee and dining fee fo all the semester will be worved off for the student whose father has died due to corona epidemiec student must submint father corona infection death certificed.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Langta Baba College has vivid vision. We are promoting the core values of justice freedom, sincerity, truth and joy. Liberty, equality and fraternity are the main ideals from which students are made acquainted. Either Hindi or English it necessary for every students to opt. at degree sem I level . Great literature is simple language charged with meaning to the almost possible degree. Literature always anticipated life. It does not copy it but mould it to its purpose. We teach and boost literature in Honours classes or General Classes as an artistic expression of the best that is known and thought in the world. Students study literature as a record on man's dreams and ideals, his hopes and aspirations, his failures and disappointments, his experiences and observations. It appeals to the widest interests and the simplest human emotions. It knows no nationality, nor any bounds save those of humanity. Students are made aware with elementary passion and emotions – Love and Hatred, joy and sorrow, fear and faith – which are an essential part of our human nature. The more it reflects these emotions the more surely does it awaken a response in men of every race?

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution adopts the curriculum provided by the Vinoba Bhave University, Hazaribag. Depending on our resource

potentiality, institutional goals and concern towards the students,we impart quality education. The College runs four conventionalfaculties (Humanities, Social Science, Humanities, Science and Commerce)

A Master Routine and Academic Calendar are prepared well before the onset of the Academic session and is approved by the competent body – IQAC and subsequently it is implemented. Master Routine is further microplanned by each department and the classes are run accordingly after

approval of the College Administration. The Examination Department

of the college manages the Internal Examination and University manage External examinations.

Department wise special classes are organized during holidays and

vacations to compensate the losses of classes due to different

examinations and other unforeseen situations. To evaluate the

progress of the curriculum and performance of the students at least

one Internal test in each semester has been implemented at the UG as well as PG level. The evaluated answer sheets of internal examination are shown to students. It helps

students to assess their progress. For slow learners the departments organize special classes. ICT tools (Whatapp and YouTube Tutorials) are used by the faculty members for effective teaching in classroom. Audiovisual devices and

Internet facilities are made available to students and teachers

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College prepares its Academic Calendar, by the IQAC, at the onset of every academic session and is shared among all departmental Heads and faculty members in staff council meeting. The academic calendar is put on the notice board, website of the College and is shared with the local print and electronic media. The College adheres to the Academic Calendar prepared according to the calendar provided by Vinoba Bhave University, Hazaribag.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**E. None of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

There is co-education in our institution. Boys and Girls have equal

rights and opportunities in all areas in relation to sustainable

development to be achieved. Gender equality is nurtured at every

step of policy and activities, with the aim of avoiding reproducing

discrimination on the grounds of gender to promote equality between

men and women. B.A., B.Sc. & B.Com. Curriculum address the Gender

issues through particular Essays, Magazine, Newsletters and the

institution insists to inculcate the gender issues through

curriculum amongst students.

Environmental and Sustainability: NSS promote environmental

awareness through tree plantation, water conservation, blood

donation, plastic-free drives etc. The college observes also takes efforts for a plastic free campus. The college has taken initiatives in solid waste, and liquid waste management.The

college conducts green audits from an external experts.

Gender sensitivity: The college organizes various gender sensitivity programs such as Poster Making Competition on Women Empowerment Celebration of International Women's Day, personality development,yoga training etc. The college organizes various activities such as workshops, seminars, expert lectures on gender sensitivity.Human values and Professional Ethics: The college organizes various extension activities through NSS values like national integrity, patriotism, equality, peace,

brotherhood, etc. Blood donation camps are periodically organized.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

5

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows | **B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3209

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1022

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students enrolled in various disciplines are identified as Slow and Quick learners based on their +2 marks and test conducted by the department. This test is to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and quick learners. The tutors of the respective classes of UG support them in classifying the students with reports based on observation of class tests. Strategies adopted for Slow Learners: For every 10 students, 2 to 3 students are usually found to be slow learners. The student counselor assesses the nature of their problems and then motivates them in a friendly way to reach their academic goals. Extra classes are organized to clarify the problems. Strategies adopted for Quick Learners: Quick learners are identified through their performance in examinations, interaction in class and laboratory. The Institution promotes independent learning that contributes them to their academic and personal growth. Strategies adopted for student improvement: Extra classes are organized to clarify their doubts, re-explaining of topics for improving performance. Appropriate counseling with helps the students to attend classes regularly. All staff members maintain good relation with students and deal with their problems in a gentle. Each class is divided into two batches and separate tutorial classes are conducted to all slow learner students for all departments of Undergraduate courses.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3209	26

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution ensures the students centric methodology such as experiential, Participative learning and problem solving methodologies are used for enhancing learning process. The following activities are conducted by the institution to make teaching learning process more students centric. 1. Experiential Learning: An opportunity is provided to all students to play a role as a teacher and having an experience to teach in classroom. Students are also continuously encouraged to organize programmes at departmental level. This helps student to improve their knowledge, presentation skills and personality development. 2. Participative Learning: College uses Participative Learning to encourage students to actively involve them in learning process. The college adopts methods for participative learning like – Group Discussions, Assignments, Quiz, and Project etc. WhatsApp Group is created for UG First, Second and Third year students to discuss their issues with teachers about various subjects. 3. Problem Solving Methodologies: To improve critical thinking problem solving skills among students they are provided and asked to prepare project reports. B.A. semester I to IV students are asked to read national level news and paste them in a notebook as study activity Political Science subject. B.Com. semester I to IV students also undertake project works related to their .

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT use by faculty The college understands the utility of IT in higher education and keep pace with the changing technology in education. Our faculty members are trained in using modern ICT tools and impart education in the classroom. The campus of the college is WiFi enabled with >=50 MBPS speed internet. The facilities have been introduction of INFLIBNET.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File]
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

476

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency initiatives at institute level: Institute display notice on the college notice board as well as on college website. Continuous assessment report for all courses is displayed in respective laboratories. Staff meetings are conducted periodically to review the evaluation process. Solving grievances of students if any

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At institution level, an examination committee, comprising of a senior teacher as convener and other teaching staff as members, constituted to handle the issues regarding evaluation process. The institute follows the guidelines published by the university while conducting internals and semester-end examinations. One internal tests are given during each semester. Seating plan is followed for internal tests and it is displayed on the notice board along with the time-table. After evaluation of internal text answer scripts are given to students to have an idea of their performance in the test. If they have any doubt, clarification is given which enables them to fare better in future. As per the direction of university, complete transparency is maintained in internal tests. Students and faculty members are made aware of the transparency to be maintained in the system of assessment. After preparing the assessments report it is shown to the students. If any grievance is there it can be resolved immediately and submitted by the concerned faculty to the department. Any grievances related to university question paper like out of syllabus, repeated questions, wrong questions, marks missed during semester exams are addressed to the CS/CE,

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The teaching-learning process is the back bone of our institution. Hence, college gives utmost care on teaching learning process so as the communication reaches all the students of different groups. The best possible strategies and techniques of teaching to facilitate learning of students. The

learning outcomes are clearly defined as per courses of the University. They are influential in achieving the mission and objectives of the University. While defining the learning outcomes, following are taken care of: · They are articulated as complete declarative sentences that clearly describe the knowledge, skills, and competencies that students are expected to acquire as a result of completing their programme of study. · The resources of faculty, library student learning are determined in consonance with the learning outcomes to be achieved · The outcomes are assessed and measured to identify the extent to which goals are accomplished. · The gaps identified after the analysis are addressed through the properly laid action plan. The outcomes assessment plan also specifies the performance of the measurable objectives that are used by the domain to determine the extent to which the programme learning outcomes are being achieved.The assessment of student learning outcomes is done by using direct and indirect measurement tools like viva, internal examination scheme. Assessment methodology is decided keeping in mind the learning outcomes to be measured and the desired emphasis during the delivery of a programme as prescribed in the course curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The process for the evaluation of the students in different courses are followed as per the University rules, Board of Examinations and University Heads. The implementation of the syllabi with changes the process of evaluation, by the consent of the University Heads. Institution promotes to the teachers to organize Workshops, Seminars, Symposium and Conferences. The committee initiates a few steps such as Internal Tests, Field Survey, Practical Work, Seminars, Study Tour etc. Institution also tries to attain the Course Outcomes (Cos) and Program Outcomes (Pos) by conducting the activities such as Cultural, N.S.S. and Youth Festival etc. In addition to this, students

are promoted for the creativity in Literature in the form of writing Articles, Poems and Essays etc. for college Magazine. Institution has introduced Career Oriented Courses such as English Language Lab, TISS Excel Programme and Sportive skills are inculcated among the students through these competitions. Course Outcomes (COs) and Program Outcomes (POs) are fulfilled through such activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

872

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://langtababacollege.in/wp-content/uploads/2021/08/2.7.1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institution has formed NSS unit, which takes the responsibility of community-based activities. NSS unit organizes programs such

as Tree Plantation, Swachh Bharat, Cleanliness drive, blood donation camp, Plastic free campus, Visit to orphanages, matdan jagrati abhiyan in the nearby villages. Organizing such events create awareness about the society and their social responsibility. The institute organizes awareness programs on Gender equality, Environmental awareness, Cleanliness, Tree plantation and Plastic free campus in campus. NSS unit has organized programmes on topics like Gender issues, Women's security on different occasions. Institute promotes faculties to organize and conduct different extension activities and workshops in other institutes. Under this, all departments have conducted many extension activities for society in vicinity and at different other locations. For holistic development of the student tests, sports, cultural events organized. For intellectual development sessions on competitive exams and tests are conducted. For social awareness and development NSS programs are organized. Sport events are organized for physical development of students. A systematic plan as well as event calendar is prepared every year to extend services in the neighborhood community and sensitize students towards social issues and holistic development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

creates good learning environment. The infrastructure facilities are adequate according to the requirement of students. The college has following facilities for teachinglearning and equipment. Institution has 09 classrooms with optimum facilities. Institution has 01 Seminar Hall along with Wi-Fi facilities. Institution has own laboratories for science students such as Physics, Chemistry, Anthropology, Psychology and Geography. Institution has own NSS unit . Institution has Computer Lab. 15 computers with LAN connectivity, printers, Scanner. Institution Principal Chamber has computer & internet connection, telephone facility. Separate Common Rooms for boys and girls. RO drinking water

facility. Suggestion Box/Complaint box/Feedback box
Inverter/UPS facility for office. Library having reference
books, newspapers, magazine for students and staff. First Aid
Facility. Wi-Fi facility in office, library, class rooms,
seminar halls

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institution provides sports facilities for outdoor games and
indoor games like Badminton, Table- Tennis, Carom, Chess, Ludo,
etc. Institution provides Track-suits, T-shirts, sports kit,
etc. to students for practice. There is a provision for
providing TA/DA to players for participation in Inter-College
Meet, University Meet, State Meet and National events. Winners
are felicitated with Mementos, Certificate, Medal. Felicitation
during annual meet is arranged by the institution

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.265

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

na

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-	**D. Any 1 of the above**

resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

42232

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

52

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File]()

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Some of the facilities are as mentioned below: Institution has Wi-Fi facility, Language Lab. E-library, One Smart Class, printers and scanners Institution website is maintained and

update time to time. Computers of the institution are connected with printers, scanners wherever required. Almost all Computers have internet facilities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.53

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institution makes budgetary provision under different heads for maintaining and utilizing the Campus infrastructure facilities. Institute Development Committee assigned enough funds for renovation. The allocated funds are utilized under the observation of various monitoring Committees such as Purchase Committee, Sports Committee, Library Committee, Students Feedback Committee etc. of the College. To maintain and upkeep the infrastructure, Institute facilities and equipment, following activities are undertaken by college: - Stock Register is maintained in each department by the concerned Head of the Department. All equipment/items purchased are entered in stock register prior payment to vendor. The maintenance of library and reading room is done regularly by library staff under the supervision of Prof. I/C Library. Computer/Xerox Machine/Water purifier and other electric and electronic equipment . Minor repairing work of physical infrastructure is done by college administration through various committees. The requirement of major infrastructure and civil work of the College is generated by IQAC. Routine cleaning of water tanks, disposal of garbage, pest control and other related activities are done by Grade - IV Employees. Maintenance of furniture and plumbing is done on a regular basis by outsourcing.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

548

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

na

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institution is to render our College into a centre of quality learning and our mission is to shape our students into smart, responsible and sincere citizens by imparting both material and moral education. Considering the changing scenario and the growing needs of the day, vocational training in our institution to ensure their future and make them free from poverty, unemployment and social injustice. We have also our dream to save our students from any kind of material and moral degradation through both moral and ethical education. There have been great deals of probability of prosperity of our institution because it holds all sorts of necessary potency for rendering itself into a leading academic institution and a centre of quality learning. Moreover, it also aims. To impart higher education among the students of the locality. To provide traditional, modern and vocational education for the students. To make our students self-sufficient and self-reliant. To create smart, sincere and responsible citizen of India. To emancipate students from all social evils and injustice. To serve the locality by inculcating general awareness. To make aware of the health and hygiene consciousness from the adolescent to students hood onwards. We have open door policy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institution practices Decentralization and Participative Management.Decentralization is having a significant impact on our policy, planning and management of elementary education. Principal is the administrative and academic Head, followed by department heads. To promote quality of education to all sections in academic, social and political to develop a responsible management. At the same time, decentralization is seen as a means of improving the efficiency of education system and the quality of education. At various levels the college grooms leadership. Governing body, Principal, IQAC Members, Steering committee, teaching staff, non teaching staff, students' union, Stakeholders, Alumni and various committees jointly have been empowered to execute their plans within the

frame work of governance. The Academic, Administrative staff, NSS, IQAC-all are working together for the smooth running of the institution. Principal is the member secretary of the governing body and chairperson of the IQAC. The Principal works in consultation with the Teachers of different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body of the college. *IQAC Committee

*Steering Committee

*Library Committee

*Purchasing Committee

*Building Maintenance Committee

*Finance Committee

*Discipline Committee

*Anti-Raging Cell

*General Body NSS Unit

*Alumni Association

*Students Grievance

*Redressal Committee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Vision and Mission of the Institution Feedback obtained from various stakeholders of the college Promote of higher education Strategic plan : The institution planned the following activities for the quality enhancement of the Institution:

Introducing new courses There is a huge demand of the various stakeholders of the institution, the College plans to introduce new academic courses. As per the demands of the stakeholders the college plans to start value aided and skill-based courses such as Certificate course 1.Soft Skill Development Programme in Spoken English for Language Lab.2. TISS EXCEL Programme. Strengthening feedback system Institution plans to strengthen the feedback system. It makes structured questionnaire to obtain feedback system from various stakeholders such as Students, Faculty Members, Alumni, Parents and etc. Increasing the numbers of computers and other ICT related equipments Institution plans to increase the number of computers and ICT enabled equipment for the betterment of academic and administrative activities. Strengthening curricular, co-curricular and extra-curricular activities For development of the students the institution proposes to strengthen curricular and extra-curricular activities through N.S.S., Cultural activities Promoting culture and innovation The institution plan to promote research, culture and innovation through research committee, Research papers, Publications and participations in innovation based activities.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body has decided to form the following Committees for smooth running of the Academic and Administrative works such as Anti Ragging Cell, Grievance Redressal Cell for SC/ST, Library Committee SportsCommittee, Women's Grievance Cell, Discipline Committee, etc. Wi-Fi campus and committed faculty members who are young, dynamic and quality conscious. Willingness to recognize weaknesses and make improvement for atmosphere of success for students, faculty and staff is its uniqueness. Rojgar Mela may provide good employment potential to our college students. Challenges: Emerging competition from local, global area and others. Suggestion by the governing body members Outcome should be good Results of the institute

irrespective of the branch should be improved. Student's assessment and feedback should be taken into consideration. Feedback from students has to be maintained. To maintain records of all necessary committees.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Langta Baba College is a Permanent Affiliated unit of Vinoba Bhave University, Hazaribag. Currently the College has following welfare schemes for its employees: · Employee Provident Fund,Arrangement of Personal loans from Bank. Festival advance for Non-Teaching Staff.

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff.

Institution Performance Appraisal System (PAS) provides feedback format to Faculty members and Staff, and help them in

understanding the changing needs of students. The performance appraisal of all employees is essential for the achievement of quality educational experiences for all Faculty Members, Staff and Students. The performance appraisal process provides opportunities for staff development and encourages the professional growth of each staff member while acknowledging and affirming the efforts,involvement, and achievements of all employees. PAS system encourages the faculty members to make excellent performance in teaching-learning . The institution has performance based appraisal system for the Assessment of Teaching and Non-Teaching staff. The Appraisal report is based on the Annual performance of the employ on the basis of their academic and other extra-curricular activities. It is also based upon his/her relation with the students, colleagues and administration.The overall report is further reviewed by the chairman of the governing body and final performance functioning status is set up and confidentially recorded in the Office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution Performance Appraisal System (PAS) provides feedback format to Faculty members and Staff, and help them in understanding the changing needs of students. The performance appraisal of all employees is essential for the achievement of quality educational experiences for all Faculty Members, Staff and Students. The performance appraisal process provides opportunities for staff development and encourages the professional growth of each staff member while acknowledging and affirming the efforts,involvement, and achievements of all employees. PAS system encourages the faculty members to make excellent performance in teaching-learning . The institution has performance based appraisal system for the Assessment of Teaching and Non-Teaching staff. The Appraisal report is based on the Annual performance of the employ on the basis of their academic and other extra-curricular activities. It is also based upon his/her relation with the students, colleagues and administration.The overall report is further reviewed by the chairman of the governing body and final performance functioning status is set up and confidentially recorded in the Office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

There is a system of finance management and the college is governed by the Government financial rules. Funds and grants may available to college by different sources. Funds are spent according to the approved budget of the proposal. All financial expenditures are approved by the purchase committee and bills and vouchers are generated accordingly. All payments are audited by CA for the purpose of utilisation certificates. The books of expenditure, stock register, asset registers are maintained. There are external as well as internal audits to ensure strict financial rules.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal of the institution monitors the use of resources received from the State Government and UGC. The allocated funds are utilized to purchase equipments, renovation, organize seminars, workshops, conferences, etc. Administration and Finance Committee, review the use of resources including audit, budget and account. They make recommendation for better handling of resources and effective mobilization of available funds. For smooth running of the institution various committees have been constituted, each committee studies its own field and analyses the requirements and then forwards it to Principal. Finance committee then looks into these requirements, adding the future aspects of planning. In case of any need where the financial support is required, proper demand in writing is made from the concerned Department. For e.g. in case of any requirement, the details of the requirement of the equipments, maintenance infrastructures etc are prepared and proper procedure for purchase is adopted.To make teaching-learning effective it is very important that the environment and campus

of the institution should be clean. The college staff and students are always ready for it. There is always need for maintaining and upgrading the facilities provided by the college from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Audit all department through International standardization organization (ISO), Various programs for quality improvement. Documents are prepared and maintained. Preparation of Academic Audit, Green energy audit and Gender audit

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching Internal Quality Assurance Cell (IQAC) came into existence on 02-11-12. It adopts a participatory approach. The IQAC has become a part of the institution's system and works towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution. The institutional policy is to maintain quality assurance and how it contributes in institutionalizing the quality assurance processes, students and alumni etc., institutional integrated framework for quality assurance of the academic and administrative activities, institutional training to its staff for effective implementation of the quality assurance procedures, Academic Audit of the academic provisions

the outcomes used to improve the institutional activities, and institutional mechanisms to continuously review the teaching learning process. To develop a system for conscious, consistent and catalytic action. To improve the academic and administrative performance of the institution. To promote measures for institutional functioning towards quality enhancement. Preparation of Academic Calendar. Feedback reports are received from Students. Encourage and provide support for quality improvement in Teaching and Learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a) Safety and Security: Precautions have been taken in the Campus, Library, Common Room area to monitor the movement of students and ensure safety of the students. Closed circuit cameras have been installed at various points to record the activities of the people moving in the campus. The institution has Anti-Sexual Harassment Cell which looks after the issues pertaining to women in particular. Anti-Sexual Harassment Cell is capable of dealing cases very confidently with its team of Principal, Head of the Cell and women faculty members. The Cell conducts various activities to encourage women to fight against any kind of injustice resulting from gender bias. The institution of Anti-Sexual harassment of women students are nil due to the discipline in the campus.

b) Counselling : Anti-Sexual Harassment Cell carries out regular counseling to the female students in groups and at individual level. We organize workshops for stress free life by the selected resource persons. Faculty counselors are always available to counsel the girl students. This is initiated by the recommendation of any of the faculty or parents of the students. Common Room :- Separate common rooms for Boys and Girls.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are two types of Solid wastes (i) Bio-degradable (ii) Non-bio degradable Bio-degradable waste is allowed to degrade or decompose of materials. Dust bins are provided throughout the campus. Liquid Waste Management: In Liquid Waste Management, there is a drainage system leading to the closed collection tanks. The tanks are regularly cleaned to avoid stagnation of water

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: | **C. Any 2 of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**

4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	`C. Any 2 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Different Activities of the College The College provides an inclusive environment with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Various cultural activities are organized in the College to promote harmony towards each other. Commemorative days like Women's Day, Aids Day, Yoga Day, Holi, Eid,Gurupurnima, Karma, Sarhul etc. are celebrated in the College. All these celebrations promote interaction among people of different cultural backgrounds. In the cultural programmes organized in the college all students take active part irrespective of their cultural and communal backgrounds. In Blood Donation Camps besides students, parents are also invited for donation of blood without any discrimination of caste, creed or culture. There are Students Grievance Cell and Anti- Harassment Cell of the college address the issues related to students and staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Langta Baba College, Mirzaganj undertakes initiatives by

organizing various activities to sensitize its students and employees to the constitutional obligations: values, rights, duties and responsibilities of the citizens. Constitution day was celebrated by the Department of Political Science and NSS unit of the college. Fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India. Students to remember the struggle of freedom and respect the National Flag and National Anthem. Our constitution provides for human dignity, equality, social justice, Human rights and freedom, Rule of law, equity and respect and superiority of constitution in the national life. The whole country is government on the basis of the rights and duties enshrined in the Constitution of India. As a part of strengthening the democratic values. Voters awareness forum are created to literate the students and the general public about the Democracy. Earlier activities relating to this task were undertaken by our NSS. Every year Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day also would be celebrated on 26th Nov every year. Independence day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution every year celebrates National Festivals and Birth Anniversaries of famous and great Indian Personalities. It creates a common platform to the students to know and share their views. The following list of the National festivals is celebrated every year in the college with the students.

YOUTH DAY CELEBRATIONS : National Youth Day is celebrated every year on 12th January in the college campus, with the aim of motivating the youth through the way of life and ideas of Swami Vivekananda. Various competitions are organized on this day in the College campus in which students participate with great enthusiasm.

YOGA DAY CELEBRATIONS: International Yoga Day is observed on 21st June every year in the College Campus. The students and the staff members are encouragedin this day to learn and practice Yoga. REPUBLIC DAY : Republic Day is annually celebrated on 26th January to commemorate the adoption of constitution. On this day, various formal events including flag-hoisting and march-past are organized. The Principal and all the teaching and non-teaching staff members, along with students participate in the celebrations. The Principal addresses the staff members and the students.

INDEPENDENCE DAY : Independence Day is annually celebrated on 15th August in India to commemorating the adoption of nation's independence. On this day, various events are organize like flag-hoisting ceremonies, march past and cultural events are organized. The Principal and all the teaching and non-teaching staff members along with students participate in the

celebrations. The Principal address the staff members and the students.

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File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Internation Standerdization Organizaion (ISO)inspection from Getting college ISO certificate after inspection.

2. In the said meeting it was decided that the enrrolmentfee and dining fee fo all the semester will be worved off for the student whose father has died due to corona epidemiec student must submint father corona infection death certificed.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Langta Baba College has vivid vision. We are promoting the core values of justice freedom, sincerity, truth and joy. Liberty, equality and fraternity are the main ideals from which students are made acquainted. Either Hindi or English it necessary for every students to opt. at degree sem I level . Great literature is simple language charged with meaning to the almost possible

degree. Literature always anticipated life. It does not copy it but mould it to its purpose. We teach and boost literature in Honours classes or General Classes as an artistic expression of the best that is known and thought in the world. Students study literature as a record on man's dreams and ideals, his hopes and aspirations, his failures and disappointments, his experiences and observations. It appeals to the widest interests and the simplest human emotions. It knows no nationality, nor any bounds save those of humanity. Students are made aware with elementary passion and emotions – Love and Hatred, joy and sorrow, fear and faith – which are an essential part of our human nature. The more it reflects these emotions the more surely does it awaken a response in men of every race?

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The College plans the following for implementation in future-
1. Creation and implementation of Academic calendar. 2. Implementation of new courses and programmes of self-financing vocational courses. 3. New Skill Development Courses through B. Voc. for the college for employment, proposed courses are: i. Certificate in Automotive Skills, ii. Certificate and Diploma Course in Office Administration Skills 4. Improvement of library for better utilization of e-library and digital library by the students faculty. 5. Introduction charges for certificate verification online/offline. 6. Establishment of Computer Laboratory 7. Courses of study of all programmes approved by the affiliating university and run by the college to be posted on college website/students Portal. 8. Improvement in office functioning with introduction of computers and training of Grade III staff of the college 9. Establishment of Smart classrooms for BCA BBA with all modern facilities. 10. Introduction of Flipped classroom/virtual classrooms in phase wise manner to be started from vocational courses. 11. Improvement of: a. Examination Department – Introduction of Central Announcement Facilities for examinations – an estimate has been prepare.